

# Carlsbad Field Office Technical Assistance Contract (CTAC) Pre-Proposal Conference Registration Form

One copy of this form shall be completed for each participant for the Carlsbad Field Office (CBFO) Technical Assistance Contract (CTAC) Procurement pre-proposal conference. The form shall be completed and submitted to the Department of Energy via email at the following email address: [cbfo-tac@emcbc.doe.gov](mailto:cbfo-tac@emcbc.doe.gov). All required information must be provided in order for the registration form to be accepted. Any required information omitted will result in the rejection of your registration. Additional details regarding registration information may be found at <https://www.emcbc.doe.gov/SEB/cbfo-tac>.

By submission of this registration form, the registrant confirms their understanding that no recording, copying, or transcription devices will be allowed during the conference.

Name: Full first and last	
_____	_____
Phone Number	Email Address
_____	
Entity Name:	

The pre-proposal conference will be held virtually via WebEx on November 10, 2020, starting at 3:00 PM Eastern Time (ET) with an anticipated end time of 4:30 PM ET. Participants should check-in to WebEx by 2:45 PM ET. DOE will provide technical presentations regarding the CFBO site and procurement-related information specific to the Request for Proposals that was released on October 29, 2020. Registration is limited to four (4) representative logins (with email addresses) per entity for the conference. DOE will provide the login information to registrants. Registrants are encouraged to familiarize themselves with WebEx and test their systems for compatibility prior to logging in to the conference.

There will be no one-on-one sessions or receipt of Offeror's presentations.